

SERM  
LOCAL STANDARD ITEM

FY-2026

ITEM NO: 099-051SE

REVISED: 08 JAN 2025

CATEGORY: I

1. SCOPE:

1.1 Title: Non-Hazardous Liquid Waste Removal Operation at Naval Station Mayport; accomplish

2. REFERENCES:

2.1 SOPA (Admin) Mayport Instruction 5090.1 Series, (Management and Disposal of Regulated Waste)

2.2 SOPA (Admin) Mayport Instruction 5090.2 Series, (Oily Waste/Bilgewater and Sanitary Sewer/CHT Management)

2.3 Coast Guard Operations Manual,

3. REQUIREMENTS:

3.1 Accomplish the removal, management and disposal of non-hazardous liquid waste, chemical cleaning waste, sludge, and debris identified in Paragraphs 3.5 and 3.6 in accordance with 2.1 through 2.3.

3.1.1 Include the assignment of *Contractor* and *Subcontractor* supervisory personnel and each safety precaution.

3.2 Control each transfer operation to preclude spillage.

3.2.1 Install, adjust, and maintain an oil containment boom throughout the entire availability (defined as 5 days after the start date of the availability or one day prior to the start of any transfer operation, whichever comes first), unless otherwise directed by the SUPERVISOR, around the perimeter of the ship, each ship's service barge, berthing barge, paint float, camel, diving vessel, and fuel oil barge during any fueling period when they are alongside/outboard of ship.

3.2.1.1 Ensure each boom is a minimum of 10 feet outboard of the ship's hull. Anchor each boom forward, amidship, and aft to prevent contact with the ship's hull. Maintain each boom in good condition.

3.2.1.2 Ensure each boom has a minimum of 6 inches of flotation above water, with at least a 12-inch skirt below water. The connection between each boom must be oil tight.

3.2.1.3 Any operation that does not involve a petroleum-based fluid will not require a containment boom.

3.2.2 Report accidental spillage immediately to the Mayport Naval Station (*NAVSTA*) Quarterdeck, Harbor Operations, and the SUPERVISOR.

3.2.3 Maintain a spill clean-up kit for each transfer operation involving petroleum, oils, and lubricants (POL). Each kit must consist, as a minimum, of the following:

3.2.3.1 *Sock*, oil absorbent, 200 feet total length, with the ability to string together as needed and to deploy for use.

3.2.3.2 Oil absorbent *pad*, 24-inch by 24-inch (400 total) or 16-

inch by 16-inch (500 total), or paper *boom* (200 feet).

3.2.3.3 Oilsorb or equivalent oil absorbent *granule*, (400 pounds total).

3.2.4 Maintain a spill clean-up kit containing the appropriate absorbent and neutralization agent for the chemical being used for any transfer *or* cleaning operation involving each chemical other than POL.

3.2.5 Take immediate action to contain and clean up spillage.

3.2.6 Ensure each hose and hose connection does not leak.

3.2.7 Ensure each valve is opened and closed by authorized contractor personnel only.

3.3 Contractor container, *tank, or tank truck* must be empty upon arrival at the work site, containing no hazardous *or* non-hazardous waste or residue.

3.3.1 Label each container to include name of contractor, subcontractor, government contract number, emergency point of contact, each content, and date transfer operation commenced. Label must be *always* maintained and *legible*.

3.3.2 Comingling of any incompatible fluid in the same bulk container is prohibited.

3.4 Accomplish waste determination of liquid waste, sludge, and debris in accordance with *each* applicable federal, state, and local *law, code, ordinance, regulation, and Naval Station requirement*.

3.5 Oily Waste/Waste Oil, Bilgewater, Compensating Water:

3.5.1 Transfer oily wastewater from compensating fuel oil systems into the Oily Waste/Waste Oil (OW/WO) riser system. A description is required on the Oily Waste/Bilgewater Transfer Information Sheet (Attachment A). Prior to discharging any waste to the OW/WO riser, the following are required:

3.5.1.1 Submit one legible copy, in approved transferrable media, of the completed Attachment A to Public Works Department (PWD) Operating Contractor 7 days prior to the date transfer operations are to be accomplished.

3.5.1.2 *A signed copy of Attachment A must be in the custody of the Contractor's on-site representative during each transfer operation.*

3.5.1.3 *Contractor must provide the following information to PWD Operating Contractor via phone (904-270-5450): location of discharge to the OW/WO riser system (pier, riser number), quantity of discharge, date, time, how discharge was generated, who generated discharge, person reporting discharge and phone number where they can be reached, prior to discharging any waste to the OW/WO riser.*

3.5.1.4 *Transfer non-hazardous liquid Monday through Friday during normal working hours (0800 to 1800).*

3.5.1.5 *Transfer operation outside normal hours or those requiring long-term continuous use must be arranged with PWD Operating Contractor a minimum of 24 hours in advance for*

*weekdays and 48 hours in advance for weekends.*

*3.5.1.6 Transfer operation outside working hours will require prior approval of Harbor Operations. To arrange emergency connections after-hours, on weekends, or on holidays contact the Mayport Naval Station Quarterdeck and the SUPERVISOR.*

*3.5.1.7 Provide a minimum of 10-foot candles of lighting, using explosion-proof, self-contained fixture, to ensure safety and detection of spills.*

*3.5.2 Comply with the following requirements for gravity flow into the OW/WO riser collection system:*

*3.5.2.1 Connect each hose from the contractor's container to the OW/WO riser collection system utilizing an in-line strainer.*

*3.5.2.2 The in-line strainer basket must have a minimum open area 2-1/2 times the area of the connecting pipe and have 1/4-inch perforations.*

*3.5.2.3 Strainer basket must be made of perforated steel.*

*3.5.2.4 Transfer into OW/WO riser collection system must not exceed 200 gallons per minute (GPM). A pump must be used only in an emergency condition with prior approval of PWD Operating Contractor, Naval Station Harbor Operations, and the SUPERVISOR.*

*3.5.3 Station a watch at the appropriate lift station for the duration of the transfer operation. Watch must be in direct communication with the transferring unit and the pumping station, and is responsible for securing the transfer operation immediately, stopping the generating flow, and required to contact the PWD Operating Contractor under the following conditions:*

*3.5.3.1 Lift station wet well level exceeds 6 feet and /or the alarm sounds.*

*3.5.3.2 Lift station pump fails to start when level rises to 3 feet.*

*3.5.3.3 Lift station pump stops for any reason (loss of electricity, thermal overload, mechanical failure, etc.), other than low level.*

*3.5.3.4 Any abnormal or unusual color, odor, or foaming is observed.*

*3.6 Collection, Holding and Transfer (CHT):*

*3.6.1 Transfer non-hazardous liquid waste into the CHT riser collection system in accordance with the CHT **and** Sanitary Discharge Guidance, Attachment B, as follows:*

*3.6.1.1 Prior to discharge, evaluate liquid to ensure none of the prohibited **item** listed in Attachment B **is** present (e.g., foam, fuel).*

*3.6.1.2 Obtain sample and perform analysis for each following item: pH, Hydrogen Sulfide (H<sub>2</sub>S), Chemical Oxygen Demand (COD), and salinity. Field test kit **or** equipment may be used to obtain each **result**. **Each** sample must be collected, handled, and reported by appropriately trained personnel.*

*3.6.1.3 Provide copy of each analytical result to the SUPERVISOR*

to confirm each limit in Attachment B is not exceeded before commencing any pumping operation.

3.6.1.4 Dispose of wastewater *in accordance* with each Appendix B requirement into the CHT riser system.

3.6.1.5 Super-chlorinated and boiler feed water must not be pumped into the bilge.

3.6.2 Transfer non-hazardous liquid Monday through Friday during normal working hours (0800 to 1800).

3.6.2.1 Transfer *operation* outside normal hours or those requiring long-term continuous use must be arranged with PWD Operating Contractor a minimum of 24 hours in advance for weekdays and 48 hours in advance for weekends.

3.6.2.2 *Transfer* operation outside working hours will require prior approval of Harbor Operations. To arrange emergency connections after-hours, on weekends, or on holidays contact the *Mayport Naval Station* Quarterdeck and the SUPERVISOR.

3.6.2.3 Provide *a minimum of 10-foot candles of lighting, using explosion-proof, self-contained fixture*, to ensure safety and detection of spills.

3.6.3 Comply with each following requirement for gravity flow into CHT riser collection system:

3.6.3.1 *Connect* each hose from the contractor's container to CHT riser collection system utilizing an in-line strainer.

3.6.3.2 The in-line strainer basket must have a minimum open area 2-1/2 times the area of the connecting pipe and have 1/4-inch perforations.

3.6.3.3 Strainer basket must be made of perforated steel.

3.6.3.4 Transfer into CHT riser collection system must not exceed 100 GPM. A pump must be used only in emergency conditions with prior approval of PWD Operating Contractor, Naval Station Harbor Operations, and the SUPERVISOR.

### 3.7 Off-Base Disposal:

3.7.1 Dispose of non-hazardous liquid waste (including chemical cleaning non-hazardous liquid waste), bilge water, Aqueous Film Forming Foam (AFFF), soap, detergent, surfactant, non-pumpable sludge, and debris off Mayport Naval Station in accordance with each federal, state and local law, code, ordinance, Naval Station Requirement and in accordance with 2.2.

3.7.1.1 Coordinate and schedule *all* off-base disposal of non-hazardous liquid waste with NAVSTA Mayport N4E in accordance with 2.2.

3.7.1.2 Submit *all* waste profiles received from disposal facilities to NAVSTA Mayport N4E for review and approval in accordance with 2.2.

3.7.1.3 Provide waste profile documentation, including waste analyses, Safety Data Sheets (SDSs), and associated waste approval letter, *when* applicable, in approved transferrable media to NAVSTA Mayport N4E and the *SUPERVISOR* upon request.

3.8 Remove and secure each equipment and hose *upon completion of each transfer operation. Clean area to ensure no equipment or material is left adrift. Allowable foreign matter or debris: None.*

4. NOTES:

4.1 Secure each transfer operation during Thunderstorm Condition I, Gale/Storm/Hurricane Condition I, or during each local lightning condition.

4.2 A reservation will be established in the Job Order for off-base disposal of non-hazardous liquid waste.

4.3 Important telephone numbers are listed in Attachment A and B.

ATTACHMENT A  
OILY WASTE/BILGEWATER TRANSFER INFORMATION SHEET  
(Routine transfers complete Sections I, II, III)  
(Ship Repair Contractors complete Sections I, II, IV)

Today's Date: \_\_\_\_\_ Pier/Berth: \_\_\_\_\_

Ship/Activity: \_\_\_\_\_ Riser No: \_\_\_\_\_

I. Transfer Start Date: \_\_\_\_\_ Transfer Start Time: \_\_\_\_\_

Transfer Stop Date: \_\_\_\_\_ Transfer Stop Time: \_\_\_\_\_

Pumping Rate (gpm): \_\_\_\_\_ Total (gal): \_\_\_\_\_ No. of Hoses Needed: \_\_\_\_\_

Harbor Port Operations Approval for after-hours: \_\_\_\_\_ Date: \_\_\_\_\_

II. Description of material to be transferred: \_\_\_\_\_

Quantity of material to be transferred (In Gal) \_\_\_\_\_

(Fresh/saltwater ballast, compensating water, oily wastewater, etc.) If applicable, note any special circumstances about the generation of the material; fuel spills, odors, appearance, foaming, color, etc.: \_\_\_\_\_

III. HIP CERTIFICATION FOR ROUTINE TRANSFER

I hereby declare that the OW/bilgewater transferred is as described above and does not contain prohibited substances as listed in Enclosure (1) of SOPA (ADMIN) MYPTINST 5090.2G.

\_\_\_\_\_  
Authorized Representative (Sign and Print Name)

\_\_\_\_\_  
Date

Phone Number \_\_\_\_\_ FAX Number: \_\_\_\_\_

IV. SERMC/CONTRACTOR \_\_\_\_\_ PWD JON: \_\_\_\_\_

Contractor: \_\_\_\_\_ ITEM No. \_\_\_\_\_

Subcontractor: \_\_\_\_\_ Source: \_\_\_\_\_

Surveyor: \_\_\_\_\_ DSR No: \_\_\_\_\_

Phone Number: \_\_\_\_\_ FAX Number: \_\_\_\_\_

In accordance with NAVFAC SE requirements and applicable Code of Federal Regulations for disposal of waste liquids, certify that the lab analysis has been reviewed and is satisfactory for disposal through the NAVSTA MPT OWWO Pier riser system.

Supervisory Surveyor: \_\_\_\_\_

IMPORTANT TELEPHONE NUMBERS:

AFTER-HOURS EMERGENCIES: NAVSTA Mayport Quarterdeck: (904) 270-5401; Command Duty Officer: (904) 219-9705/234-3557

HARBOR PORT OPERATIONS: (904) 270-5266 OR (904) 270-5250 ext. 301

PWD Mayport BOS CONTRACTOR OFFICE: (904) 270-6761, FAX: (904) 249-9752

PWD Mayport BOS Contractor OWWO TREATMENT PLANT: (904) 270-5450

NAVSTA Mayport ENVIRONMENTAL: (904) 270-6730

PWD Utilities: (904) 270-3182/3180

# CHT DISCHARGE GUIDANCE, CONTACT INFORMATION AND REPORTING INSTRUCTIONS

Contaminant discharge limits listed below are based on the ability of the NAVSTA Mayport WWTF to meet limits in the Installation Commander's Discharge Permit (FL0000922). Any such discharges increase the risk of violations, which are reported to the State of Florida and are subject to possible Notices of Violation (NOVs) and fines. Therefore, when these contaminants are identified, actions will be taken such as shutting down lift stations and/or disconnecting ships from risers. Complying with and enforcing this guidance is mandatory.

CONTAMINANT	LIMIT
AFFF Fire Fighting Materials	NOT ALLOWED (Off-Site Disposal Required)
Ballast Water / Sea Water / Salt Water	Notify BEFORE DISCHARGE if >20,000 gallons within 24-hr period
Bilge Water	NOT ALLOWED (Send to OWTP)
Compensating Water	NOT ALLOWED (Send to OWTP)
Concentrated Soaps, Detergents, Surfactants	NOT ALLOWED (Off-Site Disposal Required)
Industrial Wastewater	NOT ALLOWED (Off-Site Disposal Required)
Disinfectants	NOT ALLOWED (Off-Site Disposal Required)
Hazardous Materials (e.g., mercury and mercury-containing products, items with expired shelf life, misc. chemicals)	NOT ALLOWED (Off-Site Disposal Required)
High and low pH substances (e.g., acids, bases)	NOT ALLOWED if pH is < 6.5 or > 8.5 (Off-Site Disposal Required)
Fuels, Oils, Greases, Hydraulic Fluids, Lubricants	NOT ALLOWED (Off-Site Disposal Required)
Cooking Oil, Cooking Grease/Fat	NOT ALLOWED Take to Recycle Ctr, Bldg 412, Ph: (904) 270-5095; or complete DD Form 1348-1 to arrange pickup by Hazardous Waste Facility, Ph: (904) 270-6468
Toxic Substances	NOT ALLOWED (Off-Site Disposal Required)
Pharmaceuticals	NOT ALLOWED (Off-Site Disposal Required)
Plating/Surface Finishing Chemicals (e.g., metal etching or pre-treating chemicals, rust or scale remover)	NOT ALLOWED (Off-Site Disposal Required)
Mercury (e.g., contents from fluorescent light bulbs or thermometers)	NOT ALLOWED (Off-Site Disposal Required)
Rags and feminine hygiene products	NOT ALLOWED
Solvents and Degreasers	NOT ALLOWED (Off-Site Disposal Required)
Hydrogen Sulfide (H <sub>2</sub> S)	> 100 mg/L NOTIFICATION/APPROVAL REQUIRED
Chemical Oxygen Demand (COD)	> 800 mg/L NOTIFICATION/APPROVAL REQUIRED
Biological Oxygen Demand (BOD)	> 500 mg/L NOTIFICATION/APPROVAL REQUIRED

## CONTACT INFORMATION:

### Notification/Questions:

- DURING DUTY HOURS:
  - PRIMARY: Base Operating Services Contractor (904) 270-6761
  - ALTERNATES: PWD Mayport (904) 270-3515/3180/3182
- AFTER DUTY HOURS:
  - PRIMARY: Call Command Duty Officer at (904) 219-9705
  - ALTERNATE: Call Fluor Federal Services at (904) 270-5149

### Reporting Instructions:

- PROVIDE THE FOLLOWING:
  - Name of substance
  - Volume (gallons), estimate of volume of water and waste included in CHT system to be discharged
- Estimated volume of substances(s) for which discharge is requested